

Higher Education Scanning Service (HESS)

Developed specifically for holders of a CLA HE Scanning License, the new Higher Education Scanning Service (HESS) Service can provide unencrypted PDF® copies of items you already own in your library's collection, as well as non-collection items, for inclusion in electronic coursepacks. This document gives you all of the information you need to start using the service, as well as full pricing details and instructions on how to receive your copies.

Registering for the service

In order to use the service you need a British Library Account, a HE Scanning License and a copy of Adobe Acrobat Reader (any supported version). To register, simply complete our simple Registration Form (available to download from www.bl.uk/hess/) and send it to our Customer Services team (see below for details).

How much does it cost?

There are no subscription costs, no administration fees and no ongoing commitment with the HESS Service. You register for free and then can use the service as much or as little as you wish. Pricing is made up of three elements:

Service Charge

A Service Charge applies to all orders.

	Service Charge
Standard delivery	£8.60
Guaranteed 24 hour delivery	£16.00
Guaranteed 2 hour delivery*	£25.00

*Only available for non-stock items

Copyright fee

For items you own in your collection: no copyright fee is payable.
For non-collection items: a publisher specified copyright fee is payable.
For a full list, please visit <http://www.bl.uk/services/document/serials.html>
For book chapters: a standard £10.50 copyright fee applies

VAT

VAT is payable on all orders.

Ordering your Unencrypted PDF

If you use ARTTel or ARTEmail, there are three new Message Keyword Codes for ordering an HESS document: PTW (Standard Service), PTW*24* (24 hour service) and PTW*2* (two hour service). In the Message Keyword Code field you will also need to tell us whether you need to pay a copyright fee on a non-collection item and, in the example below, the code you need to use is shown in brackets (if there is no code, you will pay no copyright fee). These codes should only be used when ordering copies of material for inclusion to coursepacks under your CLA license. All other document supply requests should continue to use the existing codes available and be delivered via SED, Ariel or Paper.

Construction of a standard Artemail

The Message Keyword Code is the only field item you will need to change to order an unencrypted document. This field is shown in bold.

87-0656
3mljjqk

TX (COPYRT) PTW*24*

On binary signed digit representations of integers Ebeid, N. Hasan, M. A.
3560.314000
0925-1022
Springer Science Business Media

NNNN

If you use our number suppression service or generate requests through a third party interface, please contact our Customer Services team for advice on how to generate your order.

Downloading your PDF

Your document will be loaded on to a secure server as a PDF and will be available for download for 14 days from the date of your order. Once downloaded, the file will be deleted from our servers.

Please also note:

- Your file will be delivered as an image PDF.
- It will not include a cover sheet.
- The file will be unlocked, allowing you to add your own cover sheet.
- The file can be viewed on all supported versions of Adobe Reader.
- There are no restrictions around the length of time you have access to the article, subject to you having the CLA HE Scanning License.
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- Unencrypted PDF's can only be requested for course pack inclusion where a CLA license is held.

Further information

For a copy of our HESS factsheet or to request a registration form, please contact our Customer Services department at:

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